

TARGETED CALL FOR PROPOSALS

Namerind Housing Corporation, on behalf the Regina Homelessness Community Advisory Board (RH CAB), is issuing a Targeted Call for Proposals under the Government of Canada's Reaching Home Program. Namerind Housing is the Community Entity (CE) responsible for the administration of Reaching Home in the city of Regina. The Regina Homelessness Community Advisory Board consists of standing members representing municipal and provincial government branches as well as community members with expertise in various sectors directly related to preventing and reducing homelessness. The RH CAB recommends projects to be funded through Reaching Home, and acts as an overall advisory body. Reaching Home supports the goals of the National Housing Strategy to support the most vulnerable Canadians in maintaining safe, stable, affordable housing and to reduce chronic homelessness nationally by 50% by 2027-2028. Reaching Home works with communities to shift towards a more coordinated and systems-based approach to homelessness to establish and achieve community-wide outcomes. To that end, Namerind Housing Corporation was approved by the RH CAB to stand up Coordinated Access Regina on 01 April 2022. All recipients of Reaching Home funding are required to fully participate in the Coordinated Access Regina intake, assessment, and referral process, and to utilize the Homeless Individuals and Families Information System (HIFIS 4).

Proposals during this CFP will be accepted for a project period of 01 Oct, 2022 – 31 March, 2024 (initial funding for remainder of FY22/23; extension into FY23/24 contingent on all program/project requirements and objectives being successfully met.

The Community Advisory Board has outlined two key investment areas to reduce chronic homelessness in Regina:

1. **Permanent Supportive Housing** projects (housing services and client support services) for highest acuity, hardest to house clients (SPDAT 55-60)
2. **Intensive Case Management** projects (housing services and client support services) for high acuity, hard to house clients (SPDAT Scores 50-55).

For further details on the specific requirements needing to be met for housing and client support services for each of the program types sought, please see Page 3 of this document. Under this targeted CFP, the RH CAB seeks to provide housing and ongoing case management services for 50 high/highest acuity hard/hardest to house clients.

Important Notes:

Projects falling outside of the above detailed investment areas and the program parameters/deliverables described on Page 3 of this document will not be considered during this targeted Call for Proposals.

Projects must operate under the Housing First philosophy which stipulates that homeless individuals will be connected to safe, secure, and permanent housing without any preconditions or barriers to entry/residency.

Participation in a Permanent Supportive Housing / Intensive Case Management seminar prior to application submission will be a mandatory prerequisite for project proposals being accepted for review by the RH CAB.

The following information must be provided with each proposal submission to be considered for funding under this Reaching Home program targeted Call for Proposals:

1. Name of organization including contact person, address, telephone/email information.
2. An executive summary of the proposal which clearly details how the project meets all requirements listed on Page 3 of this document specific to either Permanent Supportive Housing or Intensive Case Management. Describe the needs of the tenants the project proposes to serve, provide information on similar projects managed by the organization.
3. An operational plan (workplan) and description of project activities, with specific timelines (for staff onboarding, client intake, client housing placement and description of ongoing case management services) and the overall number of CAR referrals who will be accepted at the SPDAT level specified for the Permanent Supportive Housing/Intensive Case Management project proposed during the project period.
4. Project evaluation framework and monitoring procedures (for example: program fidelity review, Client SPDATs at 3,6,9,12 month)
5. Project Budget broken down by cost category (use attached budget template) including the sources and amounts of any funding or in-kind contributions from partners with written confirmation from each if applicable.
6. A description of financial accounting practices (for projects not previously funded under Reaching Home)
7. Details with respect to all salaried positions, including job descriptions, pay levels, hours of work, and length of terms (if applicable) for project staff. Provide information on the staffing configuration of the supportive service team (for example: Housing Support Workers, Clinical Staff, Peer Support Workers, Cultural Supports Providers) including the education and or experience necessary to deliver each service according to the described model of care.

Please note:

- Namerind Housing Corporation as the Reaching Home Community Entity and the Regina Homelessness Community Advisory Board have the absolute discretion to accept or reject any submission or any portion thereof. The total number of projects funded and the amount of funding per project will be determined based on an evaluation of organizations / applications meeting minimum threshold requirements and project quality and readiness standards by the CE and RH CAB of the proposals received. The CE and RH CAB reserve the right to request clarification from any or all organizations submitting a funding proposal.
- Organizations submitting a funding proposal acknowledge and agree that Namerind Housing Corporation and the RH CAB will not be responsible for any costs, expenses, damages or liabilities by any organization as a result of or arising out of submitting a funding proposal, requesting clarification, the communication of any information contained in a funding proposal to any party, including the public, or due to the CE and RH CAB's acceptance of one or more of the submissions received as a result of this Call for Proposals.

Applications must detail how the proposed project will meet each of the following requirements:

Permanent Supportive Housing – SPDAT Score range 55-60

- individualized, flexible support services for chronically homeless individuals (women, men, youth) with highly complex needs related to physical or mental health, developmental disabilities and / or substance use / addictions issues.
- Client Intake through Coordinated Access Regina referrals only
- No pre-conditions for housing placement/tenancy/program participation.
- Ongoing client supports through trauma informed, strength-based case management with individualized treatment/service plans and client-centred goal setting / tracking over the project period (18 months) integral to project.
- number of interactions per day/week: 24/7 on site care, so that case management and support can be occurring for the residents on their schedules.
- on-site addiction supports / harm reduction activities (clinical & treatment services) integral to project
- on-site mental health supports integral to project
- Ready access to traditional, culturally appropriate services and supports for Indigenous individuals
- Anticipated case management worker to client ratio: 1 to 10 (with additional support staff available)
- usually located in one home or building; scattered site with intensive in-reach services (min two interactions a day) may be considered
- max per client/per year cost: \$30,000 to \$35,000 (calculated based on staff component/wages, participant related costs, etc., prorated for FY22/23 project period depending on project start date)

Intensive Case Management – SPDAT Score 50-55

- Individualized, flexible support services for chronically homeless individuals (women, men, youth) with high needs related to physical or mental health, developmental disabilities and / or substance use / addictions issues.
- Client Intake through Coordinated Access Regina referrals only
- No pre-conditions for housing placement/tenancy/program participation.
- Ongoing client supports through trauma informed, strength-based case management with individualized treatment/service plans and client-centred goal setting / tracking over 12-18 months integral to project.
- clinical, health and treatment services (includes mental health and addictions support) through case management, including through an Intensive Case Management team integral to project
- Ready access to traditional, culturally appropriate services and supports for Indigenous individuals
- Anticipated case management worker to client ratio: 1 to 15 (with additional support staff available)
- number of interactions per day/week: minimum one per day (may be decreasing as client is stabilized)
- may be scattered site
- max per client/per year cost: \$25,000 to \$30,000 (calculated based on staff component/wages, participant related costs, etc., prorated for FY22/23 project period depending on project start date)

Organizations who are planning to work with fewer clients than indicated in the case manager / client ratios (less than 10 PSH/less than 15 ICM) are encouraged to put forward applications. The staff/client ratio can be pro-rated.

High/highest acuity client profiles will likely include:

chronically homeless (recurring periods of homelessness or homeless for an extended period of time)
hard/hardest to house (banned from several if not most services/housing options)
living unsheltered (sleeping rough) or provisionally housed (hospital, detox, public institutions, couch surfing),
no or few family or other social supports close by / available,
concurrent trauma / chronic addictions / physical & mental health challenges,
not connected to provincial income supports,
limited knowledge / capacity to successfully manage personal administrative / financial matters.

Although staffing mix and ratio to clients will vary depending on the specific service and housing setting, staff component may include:

- Mental Health & Addictions Support Workers
- Peer Support Workers, Community Integration Workers
- Case Managers
- Social Workers
- Indigenous Engagement/Knowledge Keeper/Elders
- Addictions Medicine Specialists
- Counsellors
- Assertive Community Treatment and Intensive Case Management teams

Applications will be evaluated on the supportive service provider's experience and capacity, description of services, service delivery method and staffing, detailed budget with projected costs, service / housing provider partnerships, and service sustainability. Preference will be given to service providers with known, successful relationships with housing sources (private landlords, sub-leasing agreements for housing blocks, Sask/Regina Housing, non-profit housing providers).

Completed proposals including budgets must be submitted to the Reaching Home Community Entity via email Attn: Bernadette M. Friedmann-Conrad at bconrad@namerind.com Subject Line: "TCFP 22 PSH/ICM: organization name".

All submissions must be received by **no later than 11:59 pm, 31 Jul, 2022**. Please direct any inquires to Bernadette Friedmann-Conrad at the above email. If you would like support in developing your project / funding application, CE and RH CAB members are available to meet with organizations individually.

Funding for this initiative is made possible by Reaching Home, the Government of Canada's Homelessness Strategy.